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FRONTENAC UNIFIED SCHOOL DISTRICT 249
MINUTES - BOARD OF EDUCATION MEETING
6:00 PM Monday, September 14, 2026
JH/HS Library

INTRODUCTION

The President, Sean Anderson, called the regular meeting to order at 6:00 PM. Board Members present were: Stacy Ferraro, Matt Frankenbery, Scott Kunshek, and Seth Nutt. Board Members Jenna Stout and Lindsay Smith were absent.

INTRODUCTION

Superintendent Brandy Stanley; Business Manager/Clerk Julie Underwood; HS Principal Bill Sullivan; JH Principal Mike Martin; and Elementary Principal Courtney McCartney were also present.

Guests at the meeting included: Lori Davis, Caroline Capehart, and Andrea Merrick.

CONSENT AGENDA

Motion by Scott Kunshek and seconded by Stacy Ferraro to approve the following consent agenda:

1. *Approval of Agenda.*
2. *Approve Board Minutes for August 10 & 17, 2026.*
3. *Approve Bills for August 11 – September 14, 2026.*

The motion passed 5 votes for and 0 against.

REVENUE NEUTRAL RATE HEARING

No questions arose from patrons about the revenue neutral rate at the hearing.

Motion by Matt Frankenbery and seconded by Seth Nutt to adopt the following resolution:
A resolution expressing the property taxation policy of USD 249 Frontenac schools with respect to exceeding the Revenue Neutral Tax Rate for financing the annual budget for 2026-2027.

K.S.A. 79-2988, provides that a levy of property taxes to finance the 2026-2027 budget of USD 249 exceeds the Revenue Neutral Tax Rate to finance the 2026-2027 budget of USD 249, be authorized by a resolution; and

Whereas, the Board of Education of USD 249, held a hearing on September 14, 2026, allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

Whereas, the Board of Education of USD 249, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

NOW, THEREFORE, BE IT RESOLVED by USD 249 that the 2026-2027 budget with a levy of property taxes exceeding the Revenue Neutral Tax Rates calculated for 2026-2027, as adjusted pursuant to K.S.A. 79-2988 is hereby adopted.

Adopted this 14th day of September, 2026 by USD 249 Frontenac in Crawford County, Kansas.

Roll Call Vote (Yes or No)

Sean Anderson _yes Matt Frankenbery _yes Stacy Ferraro _yes

Lindsay Smith _absent Scott Kunshek _yes Seth Nutt _yes Jenna Stout _absent

The motion passed 5 votes for and 0 against.

BUDGET HEARING
No questions arose from patrons about the budget at the budget hearing.

DISCUSSION ITEM – Needs Assessment for Budgetary Purposes
Mrs. Stanley reviewed with the board the needs assessment and the board evaluated the needs assessment for budgetary purposes.

DISCUSSION ITEM – State Assessment Results by Grade Level
Mrs. Stanley reviewed with the board the state assessment results.

DISCUSSION ITEM – 26-27 Enrollment
Mrs. Stanley reviewed with the board enrollment numbers. At this time the enrollment is 929 students, up 2 from last year at this time.

ACTION ITEM- LOCAL OPTION BUDGET PERCENTAGE ADOPTION
Motion by Scott Kunshek and seconded by Stacy Ferraro to adopt the following resolution:
Be It Resolved that:

The above named school board shall be authorized to make a Local Option Percentage in an amount of 33% percent for the 2026-2027 school year.

Certificate

THIS IS TO CERTIFY that the above resolution was duly adopted by the board of education of Unified School District No. 249, Crawford County, Kansas, on the 14th day of September, 2026.
The motion passed 5 votes for and 0 against.

ACTION ITEM – 2026-27 BUDGET ADOPTION
Both the Building Needs Assessments and State Assessments were provided to the Board of Education, and were evaluated by the Board, and used in the Budget Approval Process.
Motion by Matt Frankenbery and seconded by Stacy Ferraro to adopt the 2026-2027 budget as printed in The Morning Sun. The motion passed 5 votes for and 0 against.

ACTION ITEM – PreK Driver
Motion by Scott Kunshek and seconded by Seth Nutt to approve the addition of a second PreK Van Driver due to increased numbers needing transportation. The motion passed 5 votes for and 0 against.

ACTION ITEM – Board Office Work Bids
The board reviewed the estimated cost of the foundation work needed in the Board office area. *The amount will necessitate a sealed bid process. The bid process will be completed by the October board meeting.*

ACTION ITEM – JH Assistant Cross Country Coach
Motion by Seth Nutt and seconded by Matt Frankenbery to approve the addition of a JH Assistant Cross Country Coach due to numbers for the remainder of the season this year. The motion passed 5 votes for and 0 against.

ACTION ITEM – Custodian Position in Lieu of Rent at Frontenac Community Early Learning Center
Motion by Matt Frankenbery and seconded by Stacy Ferraro to approve the agreement with Sugar Creek to provide custodial services to the Frontenac Community Early Learning Center building in exchange for renting 3 PreK classrooms there. The motion passed 5 votes for and 0 against. A current evening custodian is moving to the new position and an opening is being advertised to fill the vacated position.

ACTION ITEM – Construction Trades Code Footprint
Mrs. Stanley updated the board on the construction trades building uptown. The State Fire Marshall first needs a code footprint on the building. The first bid on the code footprint is $10,200. Then a walk thru appointment can be established with the Fire Marshall. In addition, pull station fire alarms will need to be installed before the walk through. *Consensus to proceed as required.*

ACTION ITEM – Hudl Renewal
Motion by Seth Nutt and seconded by Scott Kunshek to approve the renewal from Hudl for $20,000. The motion passed 5 votes for and 0 against.

REPORTS
Reports were given by:
Courtney McCartney reported on the elementary school.
Mike Martin reported on the JH school.
Bill Sullivan reported on the HS.

Brandy Stanley reported on:
- Food Service Program change back to previous program.
- High School Internship feedback.
- Bus Driver Update.
- Chess.
- Fence at the Bus Barn Request.

EXECUTIVE SESSION – Non-Elected PERSONNEL
Motion by Matt Frankenbery and seconded by Seth Nutt to go into executive session at 7:10 PM for a period of 5 minutes to discuss nominations and separations of non-elected personnel pursuant to the non-elected personnel exception under KOMA and will resume open session at 7:15 PM at this location. The motion passed 5 votes for and 0 against. Superintendent Brandy Stanley joined the board in the executive session.

The Board returned to open session at 7:15 PM.

ACTION TAKEN AFTER EXECUTIVE SESSION
Motion by Seth Nutt and seconded by Matt Frankenbery to approve the resignation of Jess Murphy as HS Head Softball Coach, LeAnn Armstrong as JH Assistant Track Coach, and Janet Newport as PreK Van Driver. The motion passed 5 votes for and 0 against.

Motion by Scott Kunshek and seconded by Stacy Ferraro to approve hiring Garrett Wilson as Winter Weights Supplemental, Evan Zafuta as JH Assistant Cross Country Coach, and Danielle Gatewood as PreK Van Driver. The motion passed 5 votes for and 0 against.

ADJOURN
At 7:17 PM, motion by Matt Frankenbery and seconded by Seth Nutt that the meeting be adjourned. The motion passed 5 votes for and 0 against.